



Qatar Chemical Company Limited
Al Dafna – Amwal Tower – First Floor
P.O. 24646 Doha / Qatar – Tel. 44847111 – Fax 44847695

ANNOUNCEMENT FOR TENDER

No.	Document No.	Description	Tender Bond	Bid Closing Date
1.	QC/TC/HC/32/22	LARGE SCALE RECRUITMENT CAMPAIGNS FOR THREE YEARS	QR 45,500	12:00 hrs. on 23 rd October 2022
Brief Scope: Company needs to collaborate with a talent sourcing specialist agency who is capable of arranging and facilitating large-scale recruitment campaigns in different countries. Contract duration is 3 years.				

Tender Documents for the above description can be obtained as follows:

A. Pay to Bank and send the original receipt with authorization letter via email

For each tender pay **a non-refundable document fee (cash only) of QR 1,000/-** Payable to Q-Chem, Bank Account (Contract Services - Tender) – Account Number 001-242007-003 with HSBC Bank) and submit the original receipt with an Authorization letter on Tenderer Company Letterhead with ID copy of the Tenderer representative **via email to tadvertising@qchem.com.qa** In the authorization letter Tenderer shall nominate a single focal point with contact mobile number, **official email address**, office number, fax number for the communications related to this tender for the transfer and receipt of the tender documents.

B. Date and Time of Tender documents Issuance via email

Tender documents issuance from 25th September 2022 to 29th September 2022, **8am-12noon**.

C. Proposal details

Proposals should be valid for **240 days** from the tender closing date.

Tender must be accompanied by a Bank Guarantee (Tender Bond) issued by one of the Qatari Banks or by a Bank operating in Qatar and should be valid for **240 days** from the tender closing date.

D. Submission of Proposals

Guidelines for Electronic Bids Submission is attached in the Tender documents.