



**Qatar Chemical Company Limited**  
Al Dafna – Amwal Tower – First Floor  
P.O. 24646 Doha / Qatar – Tel. 44847111 – Fax 44847695

### **ANNOUNCEMENT FOR TENDERS**

No.	Document No.	Description	Tender Bond	Bid Closing Date
1.	QC/TC/HC/3/25	<b>Outsourcing of Highly Skilled Professionals</b>	QR 1,228,500/-	12:00 hrs. on 16 <sup>th</sup> March 2025
	<b>Brief Scope:</b> Company requires the services of Contractor to hire administrative/non-engineering professionals through Manpower Outsourcing. These professionals' roles include some specialized categories as Legal, Human Capital, Finance, Strategy, IT, Procurement and Administration.			
2.	QC/TC/M/6/25	<b>Maintenance Services for Plant Vehicles and Equipment at Q-Chem, Q-Chem II and RLOC for 5 Years</b>	QR 955,500/-	12:00 hrs. on 17 <sup>th</sup> April 2025
	<b>Brief Scope:</b> Contractor to provide Maintenance and Repair services to Company Vehicles and Equipment based on manufacturers recommendations and to maintain them in a satisfactory working condition for safe use at maximum efficiency and to minimize the risk of running defects or breakdown.			

Tender Documents for the above description can be obtained as follows:

**A. Pay to Bank and send the original receipt with authorization letter via email.**

For each tender pay **a non-refundable document fee of QR 1,000/-** Payable to Q-Chem, Bank Account (Contract Services - Tender) – Account Number 001-242007-003 with HSBC Bank) and submit the original receipt with an Authorization letter on Tenderer Company Letterhead with ID copy of the Tenderer representative **via email to [tadvertising@qchem.com.qa](mailto:tadvertising@qchem.com.qa)** In the authorization letter Tenderer shall nominate a single focal point with contact mobile number, **official email address**, office number, fax number for the communications related to this tender for the transfer and receipt of the tender documents. **The Bank receipt must indicate the tender number and the tenderer name (company name).**

**B. Date and Time of Tender documents Issuance via email**

Tender documents issuance from 16<sup>th</sup> February 2025 to 20<sup>th</sup> February 2025, **8am-12noon.**

**C. Proposal details**

Proposals should be valid for **240 days** from the tender closing date.

**D. Submission of Proposals**

Guidelines for Electronic Bids Submission is attached in the Tender documents.